

## Haven Coordinator

**Job Summary:** We are currently searching for two Haven Coordinators who are compassionate and dedicated to joining our team. These coordinators will provide essential support and care to children with behavioral challenges and/or disabilities. The ideal candidates should deeply understand various developmental and behavioral challenges. Additionally, they should be able to create a nurturing and inclusive environment for the children.

### Responsibilities:

1. Individualized Care:

Assist children during Sunday Kid-Life activities and lessons. Attend to their care needs, such as feeding and hygiene, to ensure their safety and comfort.

2. Behavioral Support:

Implement strategies to address challenging behavior, fostering a positive and supportive atmosphere. Collaborate with Kid-Life Leadership to develop consistent approaches for managing and improving behavior.

3. Educational Support:

Provide support during classes and, if needed, help to adapt learning materials to meet individual needs. Work closely with Kid-Life Teachers to create a supportive and inclusive learning environment.

4. Communication and Collaboration:

Maintain open and effective communication with Kid-Life Leadership to ensure an understanding of each child's needs.

5. Documentation and Reporting:

Keep detailed records of each child's wins and/or challenges during Sunday Kid Life activities and lessons.

6. Crisis Management:

Be prepared to handle crisis situations with composure to ensure the safety and well-being of the children.

### Qualifications:

- 3-5 years working in special education, psychology, social work, or a related field.
- Experience working with behavioral challenges and/or disabilities.
- Knowledge of various developmental disorders and behavioral challenges.
- Strong communication and interpersonal skills.
- Patience, empathy, and a genuine passion for working with children.
- Ability to adapt and think creatively to address individual needs.
- CPR and First Aid certification (preferred).

If you are passionate about making a positive impact on the lives of children with behavioral challenges and/or disabilities and possess the necessary skills and qualifications, we invite you to apply for this rewarding position.